



TOWN & COUNTRY TITLE COMPANY

() Residential () Commercial () Refinance () Letter Report

Date _____ Parcel I.D. _____

Property Address _____

Legal Description _____

Loan Amount \$ _____ Sale Price \$ _____

Buyer/Borrower _____ Seller _____

Buyer/Borrower _____ Seller _____

Address _____ Address _____

Phone _____ Email _____ Phone _____ Email _____

Phone _____ Email _____ Phone _____ Email _____

Out of Town Buyer (Yes) ____ (No) ____ Out of Town Seller (Yes) ____ (No) ____

Power of Attorney for Buyer (Yes) __ (No) __ Power of Attorney for Seller (Yes) __ (No) __

Lender _____ Loan Officer _____

Phone _____ Email _____

Listing Agency _____ Listing Agent _____

Selling Agency _____ Selling Agent _____

Phone _____ Email _____ Phone _____ Email _____

Total Commission _____ % Split to Buyers Agency _____ %

Estimated Closing Date _____ Transaction Coordinator Fee \$ _____

Home Warranty \$ _____ HOA _____

Seller Current Mortgage: _____ Special Instructions/Notes: _____

Lender Name _____

Loan Number _____